

July, 2009| Amended Sept., 2009|

STANDING RULES
LAKE HAVASU GEM AND MINERAL SOCIETY, INC.

ARTICLE I - MEMBERSHIP AND DUES

Section 1. Application for Membership.

Application shall be made by completing an application form approved by the Board and submitting it to the membership chairman with the badge fees and dues. The membership chairman shall review the application with the membership committee and present it to the Board at the next Board meeting. At the following regular meeting, the membership chairman shall introduce all new members to the Society.

(a) The membership chairman shall then present the new members with copies of the by-laws and standing rules.

(b) The membership chairman shall also present the new members with their membership cards, badges, and membership lists.

Section 2. Badge Fees and Dues.

Name badges are required for all members. One time or replacement badge cost - \$8.00
Single membership cost - \$16.00
Junior membership cost - \$8.00
Family membership cost - \$16.00 for the first member and \$8.00 for each member thereafter with a maximum of \$25.00.

All new members shall receive one copy of the By-Laws and Standing Rules.

Dues are due and payable on January 1, and shall be delinquent after the February meeting.

New members joining after September 1st will pay full dues, and the dues will cover that year and the next.

Dues and fees may be changed by a majority vote of the membership.

Dues are exempt with 25 or more years of membership.

Section 3. Life Membership.

Name of Nominee will be submitted to lifetime membership committee for consideration. Life Membership status should be considered for those members who have demonstrated these minimum qualifications:

Membership for at least 15 years.

Served as Club officer in two or more elected offices, including Board member.

Served as committee chairperson either on the Annual Show team (Show Chair, Publicity, Dealers, Kitchen, Set-Up, etc.) or on an organizational committee, such as Membership,

Newsletter Editor or Assistant Editor, Refreshments, Scholarship, Program, Field Trips, etc. for more than one year or more than one chair position.

Actively participated in Field Trips, in preparing a case for the show or displays or programs at the Club's general membership meetings.

An applicant under consideration should have the experience from having gone through many of the chairs important to the Club's success and have demonstrated a willingness to assist when called upon.

ARTICLE II - COMMITTEES

Section 1. Standing Committees.

The standing committees shall be: By-laws, Editorial, Field Trip, Program, Ways and Means, Historical, Membership, Photography, Publicity, Refreshments, Show, Property, Life Membership and Education & Scholarships.

ARTICLE III - MEETINGS

Section 1. Regular Meetings.

The regular meeting shall be held during the second week of each month. The time and day will be determined by the membership. A motion for a day change must have the confirmed availability of a meeting room before it can be voted on. Each year, the members may vote to eliminate the June, July, and August meetings if they so desire.

Section 2. Board Meetings.

The regular Board meeting shall be held the first week of each month, at the discretion of the president.

Section 3. Special Board Meetings.

A special Board meeting may be called by the president or by two (2) Board members.

ARTICLE IV - DELEGATES

Section 1. Delegates.

A delegate to authorized conventions or meetings shall be designated by the Executive Board.

ARTICLE V - EXPENDITURES

Section 1. Board Expenditures Amount

The limit to the amount to be spent by the Board without prior approval of the general membership shall be \$250.00 for any single expenditure.

Section 2. Board Approval

All expenditures not covered by the budget shall require Board approval.

ARTICLE VI - AMENDMENTS

Section 1. Proposed Amendments

Amendments to the Standing Rules must be presented in writing to the Secretary, and read immediately thereafter under the New Business agenda, at the next regular meeting of the members.

Section 2. Voting Next Meeting

Subject to the exception noted in Section 3, voting will be held at the next regular meeting. A simple majority affirmative vote of the members voting, a quorum being present, will be required for adoption of a proposed amendment to the Standing Rules.

Section 3. Voting Same Meeting

If the proposed amendment is to be acted upon at the same meeting at which it is read, a two-thirds (2/3) majority affirmative of the members voting, a quorum being present, will be required for adoption of a proposed amendment.

ARTICLE VII - SHOW RESOLUTIONS

Section 1. Show Date

The annual show date is to be in the fall of each year, and should be determined by the availability of space, and sanctioned by the membership. The date and location to be determined by the Executive Board and sanctioned by the membership.

Section 2. Member Dealer

A member may be a show dealer and will pay the same fees as non-member dealers.

Section 3. Refund

Dealers will be refunded 100% of contract if cancelled on or before July 1, 50% if cancelled before September 1, and no refund if cancelled after September 1.

ARTICLE IX - FIELD TRIPS

Section 1. Field Trips

A monthly field trip will be held during the week following the regular meeting whenever possible. Field trips are for the benefit of members and their guests.

ARTICLE X - ROCKY TALES NEWSLETTER

Section 1. Minutes of Regular Meetings

The minutes of the regular meeting will be published in Rocky Tales and not read at the regular meeting. The financial reports will be available for inspection upon request by any member at the regular meetings.

ARTICLE XI - AUDIT COMMITTEE

Section 1. Audit Schedule

An audit committee shall audit the treasurer's books each year before they are passed on to a new treasurer.

ARTICLE XII - RELEASE OF MEMBERSHIP LIST

Section 1. Membership List

The membership list will not be released to any non-member.

ARTICLE XIII - POLITICAL PARTICIPATION

Section 1. Political Activity

The Society shall not sanction or participate in, or be part of, any political activity that is not related to earth sciences and its objectives as stated in its Charter.

ARTICLE XIV - SCHOLARSHIP NAME

Section 1. Scholarship Name

The scholarship award will be called "The Lake Havasu Gem and Mineral Society Scholarship Award".

Section 2. Scholarship Award Procedures

It is recommended that the Lake Havasu Gem & Mineral Society Scholarship fund be established annually with a \$1,000.00 (One Thousand Dollar) deposit in a designated scholarship account. In the future, it is suggested that the Board recommend an amount to the Club membership in January of each year; those funds should be transferred (after Club membership approval) to the LHG&MS Scholarship Fund by the Club Treasurer. It is recommended that the amount equal the financial growth of the Club from the preceding year, or the net amount of raffle ticket sales from the annual show, whichever is greater. The Board may opt to recommend an amount that is greater than either the net financial increase of the Club or the raffle ticket sales.

Qualifications:

- A. The Scholarship(s) will be given to a current high school senior or a full time college undergraduate who is a resident of Lake Havasu City or Desert Hills.
- B. The high school student must be enrolled in college preparatory classes.
- C. The student must have a college degree goal in one of the science fields.
- D. The student must have a minimum cumulative Grade Point Average (GPA) of 3.2 (unweighted) on a 4.0 scale.
- E. The student must complete the application packet by the last Monday in February.
- F. For high school seniors, performance on ACT, SAT or AIMS will be taken into consideration.

Scholarship Awards:

- A. Each scholarship shall be \$500.00 (Five Hundred). The number of scholarships available to be awarded will be determined by the full amount in the Scholarship Fund available as of the last Monday in February of each year.

- B. In the event there is no qualified applicant(s), the funds may be kept in the LHG&MS Scholarship Fund to carry over to the next calendar year. (There is a five year maximum that the funds may be held,) Or the scholarship money may be awarded to one of the four year public universities (on a rotating basis) for students who are majoring in one of the Earth Sciences.
- C. The scholarship fund will be issued to the university upon acceptance and registration by the successful scholarship recipient; no funds will be issued directly to the student.

Application Process:

- A. Current Lake Havasu high school seniors will complete the application packet created by the local high school. College students will complete a similar packet created by the Society.
- B. Completed applications by Lake Havasu High School seniors should be forwarded to the Career Center at Lake Havasu High School . College students or other high school students should mail their applications to the Society at our Post Office Box. All applicants who wish to be considered should have their applications turned in or received by mail by the last Monday in February.

Scholarship Committee:

- A. A Scholarship Committee of three to five members will be named by the President prior to the February General Meeting. The chairperson shall schedule meetings in February and March to screen the applications.
- B. The Scholarship Committee Chairperson shall introduce themselves to the Lake Havasu High School Career Center and be the primary contact for the Society.
- C. The Chairperson shall advise the Board and general membership in April as to whether there are qualified applicants who will be awarded scholarships or whether the funds will not be used during the current year.
- D. The Chairperson shall notify the scholarship recipient(s) at the appropriate venue, whether it be at the "Evening of Excellence" awards at the Lake Havasu High School or via mail to the successful applicant.

(**Amendment to Standing Rules**, approved by the LHG&MS Membership at its 9/11/09 General meeting. It concerns the Society's Scholarship Award Process, and was drafted in April, 2009, by the Scholarship Committee and approved at the May 8,2009 meeting but not made part of the Standing Rules at that time, due to the summer break.-H.Kilb)

ARTICLE XV - CHRISTMAS PARTY

Section 1. Christmas Party Schedule

Any Christmas party held by the Society shall not be held on a regular meeting night.

ARTICLE XVI - SHOW CHAIRMAN

Section 1. Show Chairman

The show co-chairman will not automatically become show chairman the following year.

ARTICLE XVII – TREASURER AUTHORIZATION

Section 1. Treasurer Authorization

The treasurer is authorized to sign all checks up to and including \$250. Checks for higher amounts require two signatures, the second signature being President, Vice President or Secretary.

Standing Rules revised March 2008; Reformatted only: July, 2009, hk.

Amendment to Scholarship provisions entered 9/11/09-hk